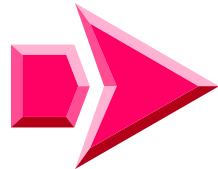


Screeners Training 101

Auto Transfer to CARES

Screeners Training 101

- Basics
- Security/Screen Transfers
- Archiving
- MCI – Master Customer Index
- Auto Transfer to CARES
- Help



Auto Transfer to CARES

- Adult Screen Only
- Transfers adult eligibility determination results to CARES
- Nightly transfer
- Only for (02) annual re-screen or (03) change in condition
- Not for (01) initial screens at this time, may change with managed care expansion

Auto Transfer to CARES

- Screener initiates transfer, with the confirm button

Eligibility Results - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Print Mail Edit

Address <http://acc.dwd.wisconsin.gov/desltc/lcca/Adults/functionalscreens/LTCAEligCalc-Proc.asp?AppId=194> Go Links »

* This does not include FINANCIAL eligibility for Family Care or Medicaid
* Program availability varies by county. Applicants should be informed of what programs are available

[Assessment/Supplement Instructions](#)
[Assessment/Supplement to the Functional Screen](#)

Warning: In order to save any changes made to the Assessment/Supplement form, you must save the form

[View Full LOC Automation Details](#)

Transfer level of care results to CARES:

☐ Initiate the transfer to CARES by checking this box and clicking the 'Confirm' button.
If you do not check the above box and click the 'Confirm' button, the eligibility results will automatically transfer to CARES 10 days from the date eligibility was calculated.

Days Remaining: 10

Confirm

Auto Transfer to CARES

- 10-day clock
- System will automatically transfer the most current eligibility results within a 10-day window.
- If eligibility is calculated multiple times during the 10-day window, only the most current results will transfer.

Auto Transfer to CARES

- Report, point-in-time result

http://acc.dwd.wisconsin.gov/desltc/lta/reports/PDFWriter.asp?FileName=radA8085.tmp&RptType=SU - Microsoft Inter...

File Edit View Favorites Tools Help

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Address http://acc.dwd.wisconsin.gov/desltc/lta/reports/PDFWriter.asp?FileName=radA8085%2Etmp&RptType=SUMREP Go Links >>

11 x 8.5 in 1 of 1

Done Internet

Long Term Care Functional Screen
Level of Care Transfer Summary Report
6/15/2006 - 2:27:09PM

Agency: Milwaukee County Department on Aging - RC

Applicant Name	SSN	Screener Name	Batch Run Date	Eligibility Calculated Date	Screen Type	Transfer Results
Carlson, Charles	334-01-0011	Eichimal, Marie	08/02/2005	07/22/2005	03 Change in condition / by request	Failure
Failure Reason(s): 001 - Applicant does not have a matching MCI ID in CARES.						
Howdy, Harriet	351-60-6410	Eichimal, Marie	11/28/2005	11/28/2005	03 Change in condition / by request	Failure
Failure Reason(s): 020 - The Community Waivers Program Type Code is 'PA' or 'PE' in CARES and no value was sent by the Functional Screen for Pace/Partnership LOC.						
Minut, George	123-32-1211	Eichimal, Marie	02/01/2006	01/31/2006	02 Annual screen	Success
Nelson, Gaylord	331-01-0510	Eichimal, Marie	11/28/2005	10/13/2005	03 Change in condition / by request	Failure
Failure Reason(s): 001 - Applicant does not have a matching MCI ID in CARES.						
Total Applicants: 4						

Auto Transfer to CARES

- Errors
 - 001 – Applicant does not have a matching MCI ID in CARES
 - 003 – There is no previous Community Waivers record in CARES for this individual

Auto Transfer to CARES

- What to do if you get an error?
- Contact your ES worker (IM worker).

Auto Transfer to CARES

- Contacts
 - SOS Help Desk
 - Hours: 9:00 – 11:30 AM
12:30 - 2:30 PM
(you may leave voice mail at other times
and someone will return your call)
- E-mail: soshelp@dhfs.state.wi.us
- Phone: (608) 266-9198
- Fax: (608) 267-2437

Auto Transfer to CARES

- Demo